girl scouts of southern arizona

Girl Scout Troop Leader Agreement

Position title: Troop Pathway Girl Scout Leader/Advisor; Leadership Team
Term: One year, renewable
Managed by: Manager of Volunteerism
Purpose: Enable girls as they develop their courage, confidence, and character and help them to return those gifts by making the world a better place.

The following description outlines the principal responsibilities of volunteer adult leaders in Girl Scouting.

Volunteer Agrees To:

1. Sign and submit your volunteer agreement.
2. Complete required position training.
3. Register your troop and any additional girls by September 30th of current membership year.
4. Establish, monitor and maintain financial records. Involve girls in age-appropriate troop budgeting and money management activities. Submit Annual Troop Review at the end of the year.
5. Make Troop/Group financial records available to all parents and council representatives upon request.
6. Use the Safety Activity Checkpoints and age level handbook to plan healthy, safe and secure experiences. File for activity approval when required; and notify the council of accidents and incidents.
7. Conduct an annual parent meeting at the beginning of the year. Communicate regularly with parents and co-leaders/assistant leaders, and involve them in troop decisions, plans and activities.
8. Hold regular troop meetings based on girls' schedules and as agreed upon by adults.
9. Guide girls in experiencing an array of opportunities to learn, discover, make friends, develop values and lead the way in giving back to the community.
10. Encourage girls to take on increasing responsibility for creating their own program activities.
11. Provide an environment that embraces diversity. Reduce barriers so that all girls may participate.
12. Maintain contact with your service team/support team. Communicate with your Membership Experience Team for assistance if questions or problems arise.
13. Agree and comply to all policies outlined in the volunteer policies.

Council Agrees To:

1. Provide a volunteer position description agreement and volunteer policies (upon request).
2. Provide a letter of appointment.
3. Provide orientation to the position, council and the organization.
4. Provide ongoing adult development for new and experienced leaders.
5. Implement ongoing affirmative action for volunteers.
6. Provide recognition for the time and energy devoted to the position.
7. Provide ongoing support and guidance.

Qualifications

- Work with and through others; both girls and adults
- Enjoy working with girls
- Recognize and believe in the self-worth and potential of girls
- Serve as a role model
- Be outgoing
- Bring high energy, vitality, and enthusiasm while enabling group cooperation and fostering group cohesiveness

Benefits

- Fulfill a desire to be helpful and make a difference in the lives of girls
- Gain opportunities to meet and network with new people
- Gain a sense of satisfaction and accomplishment by contributing to the lives of girls
- Develop and enhance marketable job and promotional skills
- Discover outlets for creative expression

TroopLeaderAgreement.January 2013

Cut here and mail the bottom portion to Girl Scouts of Southern Arizona
4300 E. Broadway Blvd., Tucson, AZ 85711

Volunteer Leader Agreement

I have read and reviewed the responsibilities of the Troop/Group Volunteer Leader Position Description and Volunteer Policies, and I agree to fulfill these duties to the best of my abilities.

name	position	troop #	
address	city	st	zip
e-mail	phone		
signature		date	

4300 East Broadway Boulevard., Tucson, AZ 85711 | 520.327.2288 | 800.331.6782 | fax 520.795.3318 | GirlScoutsSoAz.org

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